Hamelin Trust

Supporting Individuals with Disabilities and their Carers

VOLUNTEER ROLE DESCRIPTION

Post Title: Ambassador Volunteer

Accountable to: Nicky Evans, Fundraiser

Location: Central office, Billericay

Hamelin Trust has a duty to safeguard and promote the wellbeing of its service users and is committed to doing so. Hamelin Trust expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory enhanced DBS and other safeguarding clearance.

Purpose of Role

An opportunity to make a real difference, you should be enthusiastic, like getting out into the community and meeting new people, enjoy speaking in public and have good communication skills. You will be assisting in raising funds and promoting awareness of Hamelin Trust, working alongside the fundraiser and other members of staff within the fundraising department to carry out various fundraising activities in the local community. You must have your own transport for when attending events.

Outline of Main Activities

- Setting up and taking part in promotional events, speaking to the general public in the local area.
- Assisting with developing presentations in Powerpoint.
- Actively helping to promote the charity on local radio stations and in the local press.

Other related activities may include:

- Helping at events which are held out of office hours, occasional evening and weekend volunteering.
- Willingness to help develop fundraising activities and sharing new ideas and identifying and sharing details of new supporters, such as groups, institutes etc

Safeguarding

All volunteers must be mindful of the need to safeguard service users, abide by the Hamelin Trust Safeguarding policy and ensure that any concerns are reported to the senior member of staff on shift.