



Hamelin Trust

Supporting Individuals with Disabilities and their carers

VOLUNTEER ROLE DESCRIPTION

Post Title: Volunteer Support Worker – Furniture Restoration – Reuse & Recycle

Accountable to: Day Opportunities Management Team

Location: Central Office, 19 Radford Crescent, Billericay

Hamelin Trust has a duty to safeguard and promote the wellbeing of its service users and is committed to doing so. Hamelin Trust expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory enhanced DBS and other safeguarding clearance.

Purpose of Role

- To support and coach individuals with learning disabilities
- To assist with the recycling & reuse of donated furniture

Outline of Main Activities - Furniture Restoration project

- Supporting and coaching adults who have learning disabilities helping them to gain work related skills
- Repairing of damaged furniture to prepare for sale
- Stripping upholstery and prepping for new covers
- Prepping for new finishes to be applied ie. varnish, oils and wax
- Cleaning of upholstery
- Repair and replacement of fittings
- Ensuring compliance with relevant legislation ie Health and Safety Legislation and Equal Opportunities

Other related activities may include:

- Covering annual leave/sickness for other volunteers
- Volunteers are requested to attend induction training and any other training that is considered to be relevant to their role

Safeguarding:

- All volunteers must be mindful of the need to safeguard service users, abide by the Hamelin Trust Safeguarding policy and ensure that any concerns are reported to the senior member of staff on shift.