



Hamelin Trust

Supporting individuals with disabilities

JOB DESCRIPTION

Hydrotherapy Pool Assistant

Job Title:	Hydrotherapy Pool Assistant
Accountable to:	Hydrotherapy Line Manager
Location:	Hydrotherapy, Sutton Bridge Farm, Rochford
Grade:	1
Hours:	Zero hours – as and when required

Hamelin Trust has a duty to safeguard and promote the wellbeing of its service users and is committed to doing so. Hamelin Trust expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory enhanced DBS disclosure & other safeguarding clearances

Job Summary

To provide general assistance with the operation of the pool, ensuring a user friendly, customer focused approach to pool users and others, is maintained at all times.

Main duties and responsibilities

- In accordance with protocols and procedures, supervises the pool and service users, ensuring a safe environment is maintained at all times.
- Assists pool users in difficulty, undertaking first aid, basic life support and other emergency procedures are implemented where necessary.
- Maintains the cleanliness and hygiene of the pool and changing rooms.
- Assists individuals using the pool with basic care and other needs e.g. dressing, accessing the pool and changing rooms
- Takes bookings for the pool.
- Assists with the general maintenance of the facility including filtration, disinfection and plant/equipment and regular checks and maintenance of the specialist equipment available to service users i.e. hoists.
- Assists with the security of the pool e.g. locking and unlocking, activating and de-activating alarms.
- Deals with general enquiries from the public, staff and volunteers either using or wishing to use the pool.

General

- To be responsive of the need to safeguard service users, ensuring their safety and welfare is paramount and promoted at all times in all areas of practice
- To keep well informed of and support others in the regulatory function of the care and support services and adhere to relevant legislation such as Health and Safety Act, Road Traffic Act, Data Protection Act etc. This list is not exhaustive
- To maintain a professional approach at all times and to adhere to the policies and procedures of Hamelin Trust
- To inform line managers immediately of any issues of concerns or complaints – including safeguarding concerns and accidents/incidents that may endanger the safety of service users.
- To ensure that all appropriate records required by the Trust are maintained.
- Familiar with, and abide by, all relevant Trust Safeguarding and Whistleblowing Policies.

Training and Meetings

- Attending relevant training courses and staff development programmes when these are made available by Senior Staff and to take personal responsibility for maintaining their continuous personal professional development
- Active involvement in the supervision, appraisal and personal development planning processes
- Actively participate in the induction of new employees
- To maintain effective communication, staff are expected to attend regular meetings

All staff are expected to work in co-operation with: -

- Hamelin Trusts Executives and senior management, staff, volunteers, consultants and students
- Staff from other agencies eg social workers, training providers such as Hamelin Trusts training team NPTC or City and Guilds, employment advisors, health care professionals etc
- Members of all professionals sharing responsibility for the wellbeing of service users.

Any Other Duties

- The duties and responsibilities listed above are an outline only and may therefore alter from time to time in accordance with service needs and legislative requirements. Staff are therefore expected to carry out any duties assigned by management which could reasonably consider falling within the scope of the job role.

Important Notes

All staff will be expected to work flexibly across the Trust. Staff will have a link based service and will be required to work a combination of shifts in keeping with their post. The pattern of shifts worked will be as service needs dictate. Staff will be expected to work in all Hamelin Trust services i.e. children and adult services/community (including service users own homes) and residential services and the Project Services.

Signed & Agreed: NAME

Signature:

Date: