

# Hamelin Trust

## **Relief Hydrotherapy Pool Assistant (Zero Hours)**

An exciting opportunity has arisen to join our Hydrotherapy Pool Team as a Relief Hydrotherapy Pool Assistant!

Hamelin Trust's purpose-built Hydrotherapy Pool is situated at our Sutton Bridge Farm site in Rochford. It is open to our clients with learning and/or physical disabilities, their families, and the general public.

The pool is utilised to give our clients the opportunity to be active, engage in fun activities and encourage them to reach their full potential.

As a Relief Hydrotherapy Pool Assistant, you'll work to support the manager with the day to day running and supervising of the pool and the users, cleaning and maintenance of the pool and premises.

The holder of this role will work flexibly to cover the Hydrotherapy Pool Manager and Hydrotherapy Pool Assistant on an as-and-when needed basis.

We provide full training upon starting which includes the National Rescue Award for Swimming Teachers and Coaches and First Aid at Work.

### **About you:**

- You will be confident in and around water and able to lone work at the pool.
- Previous experience of working with individuals with disabilities (or similar transferable skills) would be an advantage.
- Driving License preferred.
- Weekend working will be required.

### **In return we offer:**

- £11 per hour plus generous enhancements of 20% when working at weekends
- Free training
- Free enhanced DBS check
- Free onsite parking
- Access to our Employee Assistance Program through Health Assured
- A warm welcome into the team

Please get in touch if you'd like to discuss any aspect of the role further on 01277 653889 to speak to a member of the HR team. We will be happy to arrange for potential applicants to visit the pool and discuss the role with the manager if required. With interviews being arranged in the upcoming days, we'd love to hear from you!

***Full job description as follows:***

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## JOB DESCRIPTION

### Relief Hydrotherapy Pool Assistant

<b>Job Title:</b>	Relief Hydrotherapy Pool Assistant
<b>Accountable to:</b>	Hydrotherapy Pool Manager
<b>Location:</b>	Hydrotherapy, Sutton Bridge Farm, Rochford
<b>Grade:</b>	1
<b>Hours:</b>	Zero Hours

*Hamelin Trust has a duty to safeguard and promote the wellbeing of its service users and is committed to doing so. Hamelin Trust expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory enhanced DBS disclosure & other safeguarding clearances*

#### Job Summary

To provide general assistance with the operation of the pool, ensuring a user friendly, customer focused approach to pool users is maintained at all times.

To be the lifeguard on the poolside whilst pool users are in the water

To be responsible for the cleaning, safety and day to day maintenance of the pool

*Please note that the hydro pool is a humid environment with temperatures in excess of 30 °C*

#### Main duties and responsibilities

- In accordance with protocols and procedures, supervises the pool and service users, ensuring a safe environment is maintained at all times.
- Assists individuals using the pool with accessing the pool and changing rooms
- Assists pool users in difficulty, undertaking first aid, basic life support and other emergency procedures are implemented where necessary.
- Undertake cleaning of the pool and changing rooms ensuring high standards of cleanliness and hygiene – including:
  1. Empty and clean waste bins in all areas
  2. Vacuuming/mop all floors
  3. Cleaning changing areas (toilets, wash basins, showers, changing beds)
  4. Cleaning the storage boxes
  5. Cleaning windows
  6. Cleaning/tidying/washing/disinfecting surfaces, walls and door handles in waiting area, main pool area and changing rooms

- Takes bookings for the pool using the Outlook booking calendar.
- Assists with the general maintenance of the facility including filtration, disinfection and plant/equipment and regular checks and maintenance of the specialist equipment available to service users i.e. hoists.
- To work on own initiative and assists with the security of the pool e.g. locking and unlocking, activating and de-activating alarms.
- Deal with general enquiries from the public, staff and volunteers either using or wishing to use the pool.

### General

- To be responsive of the need to safeguard service users, ensuring their safety and welfare is paramount and promoted at all times in all areas of practice
  - To keep well informed of all relevant procedures applicable to the pool
  - To maintain a professional approach at all times and to adhere to the policies and procedures of Hamelin Trust
  - To inform line managers immediately of any issues of concerns or complaints – including safeguarding concerns and accidents/incidents that may endanger the safety of service users and pool guests.
  - To ensure that all appropriate records required by the Trust are maintained.

### Training and Meetings

- Attending relevant training courses and staff development programmes when these are made available by Senior Staff and to take personal responsibility for maintaining their continuous personal professional development
- Active involvement in the supervision, appraisal and personal development planning processes
- Actively participate in the induction of new employees
- To maintain effective communication, staff are expected to attend regular meetings

All staff are expected to work in co-operation with: -

- Hamelin Trusts Executives and senior management, staff, volunteers, consultants and students
- Staff from other agencies eg social workers, training providers such as Hamelin Trusts training team NPTC or City and Guilds, employment advisors, health care professionals etc
- Members of all professionals sharing responsibility for the wellbeing of service users.

### Any Other Duties

- The duties and responsibilities listed above are an outline only and may therefore alter from time to time in accordance with service needs and legislative requirements. Staff are therefore expected to carry out any duties assigned by management which could reasonably consider falling within the scope of the job role.

**Important Notes - All staff will be expected to work flexibly across the Trust. Staff will have a link based service and will be required to work a combination of shifts in keeping with their post. The pattern of shifts worked will be as service needs dictate.**